



JUNEAU ADULT HOCKEY ASSOCIATION

BYLAWS

Revised April 2014

MISSION STATEMENT:

THE GOAL OF THE JUNEAU ADULT HOCKEY ASSOCIATION IS TO PROMOTE THE GROWTH OF ADULT COMPETITIVE AND RECREATIONAL HOCKEY IN ALASKA'S CAPITAL CITY AND TO PROVIDE THE BEST POSSIBLE EXPERIENCE FOR ALL PARTICIPANTS BY ENCOURAGING, DEVELOPING, ADVANCING AND ADMINISTERING THE SPORT.

TABLE OF CONTENTS

ARTICLE I - OFFICES	3
Section 1. PRINCIPAL OFFICE	3
ARTICLE II - MEMBERSHIP	3
Section 1. RIGHTS.....	3
Section 2. MEMBERSHIP CRITERIA.....	3
Section 3. MEMBERSHIP BOOK.....	3
Section 4. NONLIABILITY OF MEMBERS	3
Section 5. TERMINATION OF MEMBERSHIP	3
Section 6. GENERAL MEMBERSHIP MEETING	3
Section 7. SPECIAL MEMBERSHIP MEETINGS	4
Section 8. BUSINESS AT THE SPECIAL MEMBERSHIP MEETING	4
Section 9. QUORUM FOR SPECIAL MEMBERSHIP MEETING.....	4
Section 10. NOTICES OF MEMBER MEETINGS	4
Section 11. RECORDS DATE	4
Section 12. PROXIES	4
Section 13. CONSENTS TO MEMBER MEETINGS.....	5
Section 14. CONDUCT OF MEMBER MEETINGS	5
ARTICLE III - DIRECTORS	5
Section 1. BOARD OF DIRECTORS	5
Section 2. DIRECTORS' TERM OF OFFICE AND DUTIES	5
Section 3. STANDARD OF CARE.....	8
Section 4. VACANCIES ON THE BOARD.....	8
Section 5. REMOVAL OF DIRECTORS	8

Section 6.	POWERS OF THE BOARD OF DIRECTORS	9
Section 7.	BOARD MEETINGS.....	9
Section 8.	REGULAR BOARD MEETINGS	9
Section 9.	SPECIAL BOARD MEETINGS	9
Section 10.	QUORUM	9
Section 11.	RESIGNATION.....	9
Section 12.	COMPENSATION OF DIRECTORS.....	10
Section 13.	CONTRACTS	10
Section 14.	COMMITTEES	10
Section 15.	COMMITTEE MINUTES	10
ARTICLE IV - FINANCES		10
Section 1.	FISCAL YEAR	10
Section 2.	ASSOCIATION FUNDS	10
Section 3.	FINANCIAL REVIEW	10
Section 4.	REFUNDS.....	10
Section 5.	LATE REGISTRATION.....	10
Section 6.	FEEES	11
ARTICLE V – TIER COMMITTEES		11
Section 1.	TIER COMMITTEES	11
Section 2.	TIER COMMITTEE MEETINGS	11
Section 3.	TIER COMMITTEE QUORUM	11
ARTICLE VI – RULES		11
Section 1.	RULES.....	11
Section 2.	RULE CHANGES	11
ARTICLE VII – DISCIPLINARY PROCESS.....		12
Section 1.	DISCIPLINARY BOARD.....	12
Section 2.	SUPPLEMENTAL DISCIPLINE.....	12
Section 3.	APPEALS.....	12
Section 4.	APPEAL PROCESS.....	12
Section 5.	APPEAL DENIAL	12
Section 6.	SUSPENSION DURING APPEAL.....	12
ARTICLE VIII – BYLAW COMMITTEE & AMENDMENTS.....		13
Section 1.	BYLAWS	13
Section 2.	BYLAW COMMITTEE MAKEUP	13
Section 3.	BYLAW COMMITTEE TERM.....	13
Section 4.	BYLAW COMMITTEE QUORUM.....	13
Section 5.	BYLAW AMENDMENTS.....	13
CERTIFICATE.....		13

ARTICLE I - OFFICES

SECTION 1. PRINCIPAL OFFICE

The principal office of Juneau Adult Hockey Association (“JAHA” or “Association,”) shall be in Juneau, Alaska or such other place as designated by resolution of the Board of Directors of the Association (“Board”).

ARTICLE II - MEMBERSHIP

SECTION 1. RIGHTS

The Association shall have members. Members shall not have the right to act on any matter regarding the Association except to elect directors at the annual meeting. Each member shall be entitled to one vote. No Member shall hold more than one membership in the Association. All Members shall have the same rights, privileges, restrictions and conditions. There is no limitation on the number of Members of the Association. Membership interests in the Association are not transferable.

SECTION 2. MEMBERSHIP CRITERIA

A person who is registered to play hockey with JAHA shall be a Member, provided that the Member remains in good financial standing with the Association. Membership starts upon registration and expires at the beginning of the following fall season. The Association will not engage in or condone discrimination based upon age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, socioeconomic status or any other basis prescribed by law.

SECTION 3. MEMBERSHIP BOOK

The Association shall maintain a membership book listing the name and address of each Member. The book may be electronic and shall also contain the date the membership of any Member in the Association commences and ceases. The membership book will be kept in the principal place of business of the Association or otherwise accessible by the Board of Directors. The membership book shall be the sole source of determining membership for purposes of voting.

SECTION 4. NONLIABILITY OF MEMBERS

No Member by virtue of being a Member of the Association shall be liable for the debts, liabilities or obligations of the Association.

SECTION 5. TERMINATION OF MEMBERSHIP

A Member’s membership interest in the Association shall terminate at any time the Member is no longer registered to play hockey with JAHA.

SECTION 6. GENERAL MEMBERSHIP MEETING

A meeting of the Members shall be held annually. The meeting shall be held at the conclusion of the winter hockey season, no later than May 15th and will be held at a place in Juneau, Alaska determined by the Board. The purpose of the meeting shall be to elect Directors of the Association and ratify any bylaw amendments.

The majority of all votes cast by Members of the Association shall determine the election of the Board of Directors.

SECTION 7. SPECIAL MEMBERSHIP MEETINGS

Special meetings of the Members may be called for any purpose or purposes by:

- a. The President of the Association,
- b. majority of the Board, or
- c. A written request of at least 30 Members in good standing on the date the request is signed.

All requests for a special meeting of Members must state the reason for which the special meeting of Members is being sought and specifically identify the issue to be addressed. Requests to have a special meeting of Members will be considered served by the Board if they are given to any member of the Board by either personal delivery or certified mail.

Upon receipt of a valid request for a special meeting by a Member, the President will schedule a special meeting at a date not less than 14 and no more than 21 days from the receipt of the request. The President shall give notice of the special meetings to all members entitled to vote. If the President fails to give notice of the special meeting, the person or persons making the request for the special meeting may set the date and time of the special meeting and give the notice themselves.

SECTION 8. BUSINESS AT THE SPECIAL MEMBERSHIP MEETING

At a special meeting of Members, the business transacted therein shall be limited to that which is stated in the notice of the meeting.

SECTION 9. QUORUM FOR SPECIAL MEMBERSHIP MEETING

If Members representing one-tenth of the memberships issued, outstanding and entitled to vote are present a quorum shall exist for conducting the special meeting. If a quorum is present when the special meeting is called, the Members may continue to hold the meeting and transact business until adjournment, even if some Members leave so that a quorum is no longer present, provided a majority of Members who constituted the initial quorum still remain.

SECTION 10. NOTICES OF MEMBER MEETINGS

Notices of all Member meetings shall be in writing and must be signed by the President, Vice President or Secretary of the Association. All notices of a Member meeting must contain a statement about the purpose for which the meeting is to be called and any special business that is to be conducted at the meeting. The notice must also state the date, time and place of the meeting. The notice must be provided at least 10 days but no more than 50 days before the date of the meeting. The notice must be published on the JAHA website, electronically delivered to each Member at the last known email address as it appears in the Association's membership book, and posted at Treadwell Arena.

SECTION 11. RECORDS DATE

Only those persons who are shown to be active Members in the records of the Association on the day of any meeting of Members or such other day as fixed by the Board shall be entitled to vote. Members must be present at a Meeting to vote. A Member who has unpaid fees may not vote.

SECTION 12. PROXIES

A Member may not vote by proxy.

SECTION 13. CONSENTS TO MEMBER MEETINGS

The actions undertaken at a meeting of Members that was not properly called and noticed shall nevertheless be valid if a quorum was present in person.

SECTION 14. CONDUCT OF MEMBER MEETINGS

The President, if present and if not then the Vice President, shall call a meeting of Members together and preside over the meeting as the Chairman. If neither the President nor the Vice President is present, the Members shall appoint a person to serve as the Chairman. The Secretary of the Association, if present and if no other person is chosen by the Members, shall serve as the secretary of the meeting of Members.

ARTICLE III - DIRECTORS

SECTION 1. BOARD OF DIRECTORS

The Board of Directors shall consist of the following director positions: President, Past President, Vice President, Treasurer, Registrar, Secretary, Two Members-at-Large, a Tier Representative for each active Tier, and a representative designated by the Juneau Hockey Official (“JHO”) organization.

The JHO representative shall serve in a non-voting capacity.

The Directors, except the JHO representative, shall be elected at the Association’s annual meeting except where a vacancy is filled pursuant to Section 4 below. Each Director shall hold office until a successor is elected or appointed. Any Member in good standing who wishes to be considered for a position on the Board shall notify a Board member prior to the election date.

The Directors, other than the Tier Representatives and JHO representative, shall serve a two-year term. Tier Representatives shall serve a one-year term. The JHO representative shall serve an unlimited term and the representative may be changed by the JHO at any time. No individual shall hold more than one board position at the same time.

All Directors shall have a common goal of furthering JAHA’s mission and a willingness to make contacts in the community to grow and support JAHA.

SECTION 2. DIRECTORS’ TERM OF OFFICE AND DUTIES

The expiration of terms for the Director positions and associated position duties/minimum qualifications shall be as follows:

PRESIDENT – TERM EXPIRES IN ODD YEARS

Responsibilities:

- Create the agenda and call and preside as chair over all meetings.
- Appoint committee chairs, delegate duties to other officers and tier representatives in order to produce an efficient, orderly and functional Board.
- Have general supervision over the business activities of the Association and see that all orders, policies and resolutions of the Board are enacted such as, but not limited to: registration, team selection, website updates, and budget.

- Check mail and e-mail, and respond to any correspondences as necessary, or forward to the correct board member or tier representative.
- Coordinate the budget for the league for each season with the Treasurer and the Registrar.

Minimum Qualifications:

- Experience with supervision and management.
- Demonstrated writing and communication skills.
- Working knowledge of Robert's Rules of Order.
- Working knowledge of budget principles and ability to read a budget.
- Knowledge of community resources.

PAST PRESIDENT – TERM EXPIRES IN EVEN YEARS

Responsibilities:

- Serve in a non-voting, advisory capacity and lend assistance to ensure the continuity of the Association.
- Perform such duties as may be assigned from time to time by the President and/or Board of Directors.

VICE PRESIDENT – TERM EXPIRES IN EVEN YEARS

Responsibilities:

- Assist the President, call and preside over meetings in the absence of the President or when so delegated.
- Supervise adherence to bylaws and regulations, convene and chair the Disciplinary Board when required.
- Coordinate the purchase of all needed equipment and jersey repairs, with approval of the President and Treasurer prior to purchase. Discussion of such purchases may be brought to the board if deemed necessary by President and/or Treasurer.

Minimum Qualifications:

- Good communication and team-building skills. Experience with conflict resolution a plus.
- Knowledge and familiarity with JAHA's mission, policies and procedures, and bylaws.
- Working knowledge of Robert's Rules of Order.
- Working knowledge of basic procurement, management, and budget principles.
- Knowledge of community resources.

TREASURER – TERM EXPIRES IN EVEN YEARS

Responsibilities:

- Provide a detailed account of all budget status and the financial condition of the Association to the JAHA board at Board meetings, and whenever requested by the Board.
- Receive and deposit all funds due the Association into the association's account in a timely manner.
- Approve Expenditures (The Treasurer and/or the President are the only individuals authorized to approve expenditures).
- Work with the Registrar to collect payments from members and issue refunds approved by the President.
- File all necessary federal, state and local governmental forms to maintain the tax-exempt status of the Association.
- Facilitate the creation of the Association budget each season, working closely with the President and the Registrar.

Minimum Qualifications:

- Experience in business administration and/or accounting. Experience may be substituted with a CPA or business degree.
- Knowledge of basic accounting principles.
- Experience with spreadsheets, databases, and/or accounting software.
- Ability to reconcile bank accounts.
- Familiarity with IRS tax rules regarding non-profit corporations.
- Ability to read and create a budget.

SECRETARY – TERM EXPIRES IN ODD YEARS

Responsibilities:

- Serve as the recording officer for board meetings.
- Distribute records of the Association and meeting minutes to the Board for review within three (3) working days of the board meeting. The Board members will then have five (5) working days to review meeting minutes.
- Distribute minutes that have been reviewed to the Board-approved site administrator for distribution and review by general membership.
- Distribute proper notices of meetings (draft document for distribution, post as required in bylaws), and conduct the general correspondence of the Association, except as otherwise provided.
- Coordinate and monitor postings to the website in conjunction with the Board-approved site administrator.

Minimum Qualifications:

- Experience with office productivity software.
- Working knowledge of Robert’s Rules of Order.
- Ability to take accurate meeting minutes.

REGISTRAR – TERM EXPIRES IN EVEN YEARS

Responsibilities:

- Keep a current list of active players' USA Hockey registration numbers.
- Record and publish updated team statistics both electronically and on display at the rink on a minimum bi-weekly schedule.
- Provide the Board of Directors with a list of Association members, including e-mail addresses and phone numbers, including a current Tier Contact List for each Tier Representative.
- Interface and negotiate with appropriate management to schedule ice time for the Association.
- Assist the President and Treasurer in establishing the Association budget each season.

MEMBER-AT-LARGE A – TERM EXPIRES IN ODD YEARS,

MEMBER-AT-LARGE B – TERM EXPIRES IN EVEN YEARS

Responsibilities:

- Represent the general Association membership.
- Provide a perspective of how the actions of the Association affect the entire organization, including prioritizing the Association's short-term and long-term goals.

- Perform duties as assigned by the Board, including but not limited to chairing a special committee.

TIER REPRESENTATIVES – TERM EXPIRES EVERY YEAR

Responsibilities:

- Remain a member in good standing and have general knowledge of players and players' abilities within tiers.
- Assist in creation and modification of team composition ensuring parity of skill and concerns identified by the Board of Directors.
- Coordinate with teams to identify Team Representatives who may participate in the disciplinary board process and attend Tier Committee Meetings.
- Act as a liaison between the team representatives and the board and delegate responsibilities to team representatives.
- Chair and facilitate tier committee meetings.

SECTION 3. STANDARD OF CARE

Each Director shall perform his or her duties in good faith. Each Director shall execute all duties under the standard of what, in the Director's opinion, is in the best interests of the Association. Each Director shall read and be familiar with the Association's bylaws. In making all decisions, a Director shall utilize such reasonable care and inquiry as a reasonably prudent person in a like situation would employ. No Director by virtue of being a Director of the Association shall be liable for the debts, liabilities or obligations of the Association.

SECTION 4. VACANCIES ON THE BOARD

Vacancies on the Board may be filled by a vote of the majority of the remaining Directors, even though they may constitute less than a majority of the full Board. A vacancy on the Board shall be deemed to exist upon the death, resignation, or removal of any Director, or a failure of the Members to fill all Board vacancies at any meeting to elect Directors. A Director elected or appointed to fill a vacancy shall be elected or appointed for the unexpired term of the Director's predecessor in office. In no case may a vacancy continue for longer than six months or until the next general membership meeting of the members, whichever occurs first.

SECTION 5. REMOVAL OF DIRECTORS

Directors may not miss more than three meetings during his or her term unless excused by the President or the majority vote of the Board. Directors shall be excused from any meeting that occurs during their regularly scheduled work hours if the Director notifies the Board, in writing and prior to missing meetings, their work schedule. A Director who has three or more unexcused absences during his or her term may be removed from the Board by majority vote of the remaining Directors.

Directors shall remain in good standing as a Member of the Association during his or her tenure. A Director who is not a Member shall be removed from the Board.

Any Director may at any time be removed if a majority of the Directors finds that a Director has engaged in conduct that violates the purposes for which the Association was formed, or has breached the duty of good faith owed to the Association to such a degree that the Director should be terminated. The remaining board, at a special meeting, may elect Directors to fill such vacancies as may result.

SECTION 6. POWERS OF THE BOARD OF DIRECTORS

The Board of Directors is responsible for the management of the Association's business and legal affairs. Towards this end, the Board will exercise all of the corporate powers to do such lawful acts consistent with state law and the Articles of Incorporation.

SECTION 7. BOARD MEETINGS

The Board shall set the time and place for all meetings of the Board, both regular and special meetings. All Board of Director meetings are open to the members of the Association. Board meetings may be held in person, by telephone or other electronic conference call or electronic on-line conference meeting, provided that notice of the meeting is given to all Board members and a quorum of the Board participates in such meeting. The minutes of all Board meetings shall be published on the JAHA website.

SECTION 8. REGULAR BOARD MEETINGS

During the hockey season, regular meetings of the Board shall be held monthly. The Board shall set the regular monthly schedule for the fiscal year prior to the beginning of the fall season and shall publish it on the JAHA website.

SECTION 9. SPECIAL BOARD MEETINGS

Special meetings of the Board may be called by the President or Secretary upon receipt of a written request to do so from a Director. Written notice of Special Board Meetings shall be given to each Director at least 10 days prior to the meeting. Such notice shall be given either personally to each Director or by electronic mail. If the notice is electronically mailed, then it must be sent to the last known email address of the Director as it appears in the Association's membership book. Upon such mailing the service shall be deemed complete. The actions taken at a special meeting of Directors which was not properly called and noticed will nonetheless be considered valid if:

- a. All of the Directors are present at the meeting and sign a written consent to the meeting and the actions taken thereunder, or
- b. A majority of the Directors are present at the meeting and those Directors not present sign a written consent to the meeting and the actions taken thereunder. Such consent may be given either before or after the meeting has been held. If a Director attends a special meeting which was not properly called and noticed without objecting upon arrival, that Director waives such notice and the actions taken thereunder shall be as valid as if the meeting was properly called.

SECTION 10. QUORUM

At any meeting of the Board of Directors, no action may be undertaken unless a quorum of Directors is present. A quorum of Directors shall constitute at least 50% of duly elected and appointed Directors who are eligible to vote. Unless state law specifies a higher percentage, every act or resolution of the Board shall need only a majority vote of the Directors eligible to vote present at the meeting.

SECTION 11. RESIGNATION

A Director may resign at any time effective upon giving written notice to the Board. Upon notice of the resignation the Board shall notify the Members and either fills the vacancy by appointment or schedule a special meeting of Members for the election of a new Director.

SECTION 12. COMPENSATION OF DIRECTORS

The Directors shall not be compensated.

SECTION 13. CONTRACTS

All contracts binding on the Association shall be approved by a resolution of the Board of Directors authorizing the President and Secretary to sign the contract.

SECTION 14. COMMITTEES

The Board has the authority to create as it deems necessary committees of one or more Directors to exercise the powers of the Board in specified areas of the Association's business and legal affairs. The Association shall maintain a Tier Committee and a Bylaw Committee. The President is an ex officio of all committees.

SECTION 15. COMMITTEE MINUTES

All committees created by the Board shall keep regular and detailed records of their activities and make regular reports to the full Board.

ARTICLE IV - FINANCES

SECTION 1. FISCAL YEAR

The fiscal year of the Association is May 1 to April 30.

SECTION 2. ASSOCIATION FUNDS

All Association funds shall be deposited in any federally insured financial institution selected by the Board. All checks and withdrawals shall be signed by the Treasurer and approved by the President in writing.

SECTION 3. FINANCIAL REVIEW

Each year, the Association's financial records shall be reviewed by a Certified Public Accountant ("CPA") licensed in the State of Alaska, who is either paid or a volunteer. The review shall be discussed at the general membership meeting.

SECTION 4. REFUNDS

Any request for a refund must be made to the Board in writing or by electronic mail. Refunds will be calculated by pro-rating the registration fee based on the number of games left in the season, including playoff games, and subtracting an administrative fee.

SECTION 5. LATE REGISTRATION

Late registrations may be approved by the appropriate Tier Representative and the President on a case-by-case basis, subject to roster availability. Late registrations may be subject to a late fee.

SECTION 6. FEES

Registration fees to be paid by members and other fees, including equipment deposits, administrative fees, and late fees, shall be set by the Treasurer and/or Registrar as applicable and approved by the President. All such fees shall be reasonable and justifiable and may vary based on such circumstances including, but not limited to, ice availability, ice rental costs, registration numbers, equipment costs, and other administrative costs. Late fees may be set to encourage on-time registration. A Member owing any such fees is not in good financial standing, per Article II, Section 2.

ARTICLE V – TIER COMMITTEES

SECTION 1. TIER COMMITTEES

A Tier Committee shall be created for each active tier and shall consist of the Tier Representative and a Team Representative selected from each team. Each Tier Committee member shall have one vote for committee actions. At the Tier Representative's discretion, Team Representatives may be nominated by the team or may be chosen by the Tier Representative. Team Representative selection must occur no later than the first week of the season. The Tier Representative reserves the right to replace a Team Representative for cause. Tier Committees are not necessary for mixed-skill tournaments or other special seasons as designated by the Board.

SECTION 2. TIER COMMITTEE MEETINGS

A Tier Committee Meeting must be held during the second week of the season. The purpose of this initial meeting shall be to discuss competitive parity among the teams and address any major discrepancies via player trades or other modifications to teams as determined by the Tier Representative. Subsequent Tier Committee Meetings may be called throughout the remainder of the season as needed to address competitive parity, injuries, player placement, or other tier-related issues. Actions taken at these subsequent meetings must be approved by a majority of the Tier Committee members and approved by the President.

SECTION 3. TIER COMMITTEE QUORUM

All members of the Tier Committee must be present for a quorum. If a Team Representative cannot attend a Tier Committee Meeting, they may designate another player from their team to attend the meeting in their place, provided it is done so in writing.

ARTICLE VI – RULES

SECTION 1. RULES

The Association shall set rules on league and game play in addition to all USA Hockey rules as necessary. Such rules may include but are not limited to: Discipline, Suspensions, Game Play Rules, Penalties, Rosters, Substitutions, Player Eligibility, Player Movement and Assignment, Drafts, Tournaments, and Equipment Requirements. Rules shall be posted to the JAHA website.

SECTION 2. RULE CHANGES

The Board or the Membership may recommend rule changes. Changes recommended by the Membership must be submitted in writing to the Board. If the Board votes to implement a rule change, a 10-day notice describing the proposed rule change must be given to the Membership. The notice must be published on the JAHA website, electronically delivered

to the JHO representative and each Member at the last known email address as it appears in the Association's membership book, and posted at Treadwell Arena. The Board may consider comments received from the Membership during the notice period and vote to modify or withdraw the proposed rule change accordingly. Any modifications to the proposed rule change shall reset the 10-day notice period. Rule changes shall go into effect immediately upon expiration of the notice period.

ARTICLE VII – DISCIPLINARY PROCESS

SECTION 1. DISCIPLINARY BOARD

At the request of the Board as determined by majority vote, a Disciplinary Board shall be formed to review specific incidents identified by the Board and recommend what disciplinary actions, if any, are to be assessed in addition to those required by JAHA rules and/or USA Hockey. The request for Disciplinary Board formation and review must happen within ten days of the incident in question. The Disciplinary Board shall consist of: the Vice President, one board member appointed by the President, and the appropriate Tier Representative.

SECTION 2. SUPPLEMENTAL DISCIPLINE

The Disciplinary Board shall review incidents, which may include interviewing the players involved and the appropriate Team Representatives, and prepare a report for the full Board describing any additional disciplinary action(s) to be assessed. The President shall oversee and approve all actions recommended by the Disciplinary Board.

SECTION 3. APPEALS

Disciplinary actions assessed by a Disciplinary Board and, unless otherwise indicated, suspensions incurred due to violations of JAHA rules may be appealed. Suspensions required under USA Hockey rules may not be appealed. All appeals must be submitted in writing to the full Board. The appeal must detail why the individual believes the Board should reduce or eliminate the disciplinary action(s) assessed against them.

SECTION 4. APPEAL PROCESS

Upon receipt of an appeal, the President shall call a special board meeting to review and discuss the appeal. The full Board shall determine what, if any, reductions to the disciplinary action(s) shall be made and a vote shall be held to uphold the appeal (as amended, if applicable) or to deny the appeal and uphold the original disciplinary action(s). If so requested by a voting member, this vote shall be happen by secret ballot.

SECTION 5. APPEAL DENIAL

If an appeal is denied, the player may appeal to the full Association. The player must follow the procedures and timelines required under the special meetings section of the bylaws.

SECTION 6. SUSPENSION DURING APPEAL

All suspensions remain in effect and must be served during the appeals process. If, after a suspension has been served, the player wins on appeal, he/she shall be refunded for games missed on a pro-rated basis. Otherwise, no refunds of any type shall be granted for games missed due to suspension.

ARTICLE VIII – BYLAW COMMITTEE & AMENDMENTS

SECTION 1. BYLAWS

A copy of the current bylaws shall be kept on the JAHA website.

SECTION 2. BYLAW COMMITTEE MAKEUP

The Bylaw Committee shall be appointed by the Board of Directors and announced prior to the beginning of the fall season. The Bylaw Committee will be composed of four members in good standing, including the President, and will elect a chair among themselves. No other Directors may serve on the Bylaw Committee.

SECTION 3. BYLAW COMMITTEE TERM

Bylaw Committee members shall serve a one year term.

SECTION 4. BYLAW COMMITTEE QUORUM

A quorum of the Bylaw Committee shall be three members.

SECTION 5. BYLAW AMENDMENTS

Any member in good standing may propose an amendment to the bylaws. Amendments must be presented to the Board of Directors, in writing, and will be assigned to the Bylaw Committee. The Bylaw Committee will consider all proposed amendments and may modify proposed amendments for consistency and clarity as needed. The Bylaw Committee will make a recommendation to the Board of Directors to accept, accept as modified, or reject the proposed amendment. Any line item increases necessary due to a proposed amendment shall be noted and the funding source identified. The Board of Directors shall approve recommendations by majority vote. Recommended amendments to the bylaws shall be decided and simultaneously ratified by the membership if approved by at least two-thirds of all votes cast by paper ballot at the general membership meeting.

CERTIFICATE

The undersigned, being the Secretary of the Board of the Juneau Adult Hockey Association, hereby certifies that the foregoing is a complete, true and correct copy of the Bylaws of said Association and that said Bylaws were adopted by said Association at a meeting of the Membership held on the _____ day of _____, 2014.

DATED this _____ day of _____, 2014.

Juneau Adult Hockey Association

Secretary