



Kamloops Minor Lacrosse Association

PO Box 446, Station Main

Kamloops, B.C. V2C 5L2

www.kamloopsrattlers.com

VOLUNTEER DUTIES

SUBJECT TO CHANGE

Until we receive further sport guidelines from the British Columbia Lacrosse Association, the following volunteer duties will be needed at any Kamloops Minor Lacrosse Association (KMLA) event:

Communications:

- Kevin Bankier will be the point of contact to address questions, updates or concerns, while Karen von Hollen is the alternate. Kevin at president@kamloopsrattlers.com or 250-572-1217. Karen von Hollen at vp1@kamloopsrattlers.com or 778-586-0515.
- If parents need to speak to a coach, they can contact Kevin at the email or phone number listed above.
- Coaches and volunteers will be advised of our communication and training plans to ensure everyone is trained in policies and procedures.

Parking Lot (3 spots):

Requirements:

* Masks and hand sanitization is mandatory. A mask and sanitizer will be provided.

Duties:

- * If you are experiencing any COVID symptoms, please do not attend your volunteer shift. Please advise Kevin and Karen that you will be unable to attend.
- * Please back into the designated coach/volunteer parking spots (yellow X's on the Parking Lot Diagram).
- * Please sign-in on the registration sheet, ensure you have a mask and use the hand sanitizer prior to start.
- * Please set-up the cones within the parking lot for traffic flow (green X on the Parking Lot Diagram).
- * Ensure no access is given to participants until 15 minutes prior to session (volunteers will need to identify themselves to be allowed access and will be required to back-in to the designated coach/volunteer parking spots).
- * Open entrance 15 minutes prior to session start and direct traffic single file to the screening area.
- * 1 person remains at entrance to guide cars and quickly answer any questions.
- * 1 person remains at the first traffic bend to direct traffic.
- * 1 person remains at the second bend to direct traffic to the screening area.
- * 5 minutes after session start, parking lot will be closed to entry of further participants.
- * Parking lot volunteers are then to sanitize and enter field area to shag balls for the coaches. Sticks are required as to not handle the balls.
- * Parking lot entrance to be opened 15 minutes prior to session end and closed 5 minutes after session end.
- * Traffic flow for pick-up will be the same as above, except that vehicles are to line up in two rows from the screening area to the first bend in the parking lot (orange line on the Parking Lot Diagram).
- * When these two rows exit, traffic is to be directed single file ONLY to the screening area for participant pick-up.
- * After participant pick-up is complete, please pick-up the cones and deliver to the registration table.
- * The goal is to have the parking lot filled with cars and emptied within 15 minutes to prepare for the next group.

Screening (2 spots):

Requirements:

* Masks and hand sanitization is mandatory. A mask and sanitizer will be provided.

Duties:

- * If you are experiencing any COVID symptoms, please do not attend your volunteer shift. Please advise Kevin and Karen that you will be unable to attend.
- * Please back into the designated coach/volunteer parking spots (yellow X's on the Parking Lot Diagram).



Kamloops Minor Lacrosse Association

PO Box 446, Station Main

Kamloops, B.C. V2C 5L2

www.kamloopsrattlers.com

- * Please sign-in on the registration sheet, ensure you have a mask and use the hand sanitizer prior to start.
- * Vehicles will pull up single file to the screening area. One volunteer will attend to the passenger side of the first car, while the second volunteer attends to the passenger side of the second car.
- * The screening volunteers will ask 1) Have you traveled outside of Canada in the past 14 days? 2) Do you have any COVID symptoms?
- * If the answer is NO, the screening volunteer is to direct the participant to the registration table and point the driver to the exit.
- * If the answer is YES, then the screening volunteer is to advise the participant that they are to self-isolate for 14 days and will be unable to attend the event.
- * Screening volunteers are to remain near the registration table to aid with turning away anyone who is not part of the registered group. We are unable to have over 50 people in the group setting, so anyone other than participants, coaches and volunteers will NOT be allowed at the event.
- * When the parking lot is opened 15 minutes prior to the session end, screening volunteers will aid with making two lanes of parked cars from the screening area to the first parking lot bend (orange line on the Parking Lot Diagram).
- * When the vehicles have been parked, please approach the vehicles to gather the player's names in these first two rows. This list will need to be given to the Registration volunteer.
- * Please aid with ensuring that vehicles are moving single file after this first group has moved out. This will ensure a safe pick-up of participants from the parking lot.

Registration Table (1 spot):

Requirements:

- 1) Criminal record check complete and on file with KMLA. Criminal record check must be within the last 2 years.
- 2) Masks and hand sanitization is mandatory. A mask and sanitizer will be provided.

Duties:

- * If you are experiencing any COVID symptoms, please do not attend your volunteer shift. Please advise Kevin and Karen that you will be unable to attend.
- * Please back into the designated coach/volunteer parking spots (yellow X's on the Parking Lot Diagram).
- * Please sign-in on the registration sheet, ensure you have a mask and use the hand sanitizer prior to start.
- * As players arrive to the registration table, they have been cleared by the Screening volunteers to attend the event.
- * Please ask the player's name and mark them off on the registration sheet.
- * Please direct the participants to use the sanitizer and point them to their designated field section.
- * Please advise the participant to take their cinch bag to a cone within their field section and wait at the cone until the coach has cleared them to enter the field.
- * During practice, please ensure that any player who uses the washroom, uses the sanitizer upon exit and entrance.
- * For participant pick-up, the screening volunteers will collect the names of the participants parked within the first two rows. The Registration volunteer will take this information to a coach on the field, 10 minutes prior to session end.
- * Please move to the exit table and direct each participant to use the sanitizer upon exit.
- * Direct the first participants back to the first two lanes of parked cars.
- * As the remaining players exit the field, please encourage participant social distancing and advise them not to step out into traffic.

Thank you to all of our volunteers for your interest and dedication to helping our youth get back to playing lacrosse. Your help and time is greatly appreciated.