

SCHS BOYS LACROSSE MEMBER REGISTRATION SETUP

Welcome to the SCHS boys Lacrosse Team! As you will learn in a very short period of time, the boys lacrosse season is busy and goes by extremely fast with practices, games events and more. As a result, player and parent communication is a top priority and it starts by being properly configured in our system to receive communications through your email and SMS text. We use an online service called **TeamPages** which hosts our website <http://www.scritonslax.com/>, but more importantly manages our JV and Varsity team rosters, schedule and communications.

PLEASE follow the steps in this document to properly configure your SCHS Boys Lacrosse user account. TeamPages can be a little finicky to set up your account, but once configured, it is easy to use. We highly recommend you set up your account from a PC/Mac before configuring your phone as the setup options are easier to access from a computer.

STEP 1: Configure Team Pages Account (From Computer)

You will receive an invitation email from **SCHS Boys Lacrosse**. Immediately upon receipt, please click on the link in the invite, which will take you to the **Teampages.com** website to **complete** your user account registration process. If you already have a Team Pages Account from another team, then login to that account and skip to the next step. If not, select the **“Sign Up Now”** button to create your free account. Use the same email address from the invite. Select the **“I am trying to find my team on TeamPages”** option when creating a new account and enter in your name, email and password.

Sign Up For TeamPages For Free

This will create a user profile on TeamPages where you can find and manage your teams, schedules, and communication.

I want to create a new TeamPage for my team (Yes, our basic team package is free)

I am trying to find my team on TeamPages (We'll help you find your team after you create your account)

After finishing your account creation and logging into TeamPages, you should be prompted with a team invitation to join the JV or Varsity team. Select the green **Accept** button.

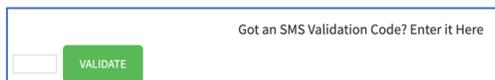


NOTE: If you have not received an email invite, please contact Coach Finn at brendan.finnerty17@gmail.com and provide your name & primary email address. Coach Finn will approve and send you an invite. **Every Parent and Player** should have their own unique account in the system.

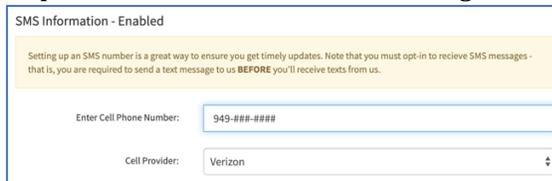
STEP 2: SMS Text Setup (From Computer)

SMS text configuration is not obvious, but it's very important to configure to receive text updates. Follow these steps to configure SMS texting.

1. Login to your TeamPages account and select “**Settings**” from the menu bar on right
2. Select the “**Contact Information**” option on the left.
3. Scroll down the page and locate the section labeled “**SMS Information**”.
4. Provide your Cell Phone Number, Cell Provider and then click the “**Save**” button
 - This process will text you a validation code to your cell phone at the number you provided.
5. Enter the code sent and click the “**VALIDATE**” button to enable your cell phone to receive SMS text.



6. When completed, SMS status should be changed to “**Enabled**”



Step 3: Configure Notifications (From Computer)

Now you need to turn on the appropriate notifications to ensure you receive your email and SMS text messages.

1. Select “**Settings**” from the menu bar
2. Select “**Notification Settings**” on the left
3. Activate all notifications for Email and SMS.
 - You can always go back and modify, but start with everything on. However, the TeamPages Newsletter is NOT required.
4. Click Save

Step 4: Download Team Pages App (From Phone)

Final step is to download the **TeamPages APP** on your mobile phone and login to your account using the email address and password you configured in the Step 1 registration process. The app is useful to see the upcoming schedule for your team among other things.

