



# CHILLIWACK MINOR LACROSSE ASSOCIATION

## Annual General Meeting Agenda

Tuesday, October 2, 2018 6:30pm

### **Attendees (21)**

Chris Charlton – President  
Chase Porter – VP Development  
Jenn Perigo – VP Marketing  
Chris Veenstra – Treasurer  
Angie Wolfe – Secretary  
Tyler Crompton – Head Coach  
Mark Johnston  
Tina Ortutay  
Mike Ortutay  
Brittany Miller  
Brent Wilson

Jason MacDonald  
Frank Feiss  
Brad Thompson  
Joe Causton  
Troy Gibbs  
Matthew Brine  
Scott McNeill  
Tyson Charlton  
Claire Feltham  
Krista Sidhu

### **Call to Order at 6:34 pm**

#### **Acceptance of minutes from the 2017 AGM**

- Motion made by: Mike Ortutay
- Seconded by: Chris Veenstra
- Motion passed unanimously

#### **Reports**

- President
  - See attached
- VP Operations
  - See attached
- VP Development
  - See attached
- VP Marketing
  - Poker night was a flop. Going to wait until 2020 to try again with lower ticket prices
  - Would like to hold an association wide fundraiser for 2019. Open to suggestions on what type of fundraiser members would like to see
  - New line of apparel being prepped for January
- Treasurer
  - Some items to note for Revenue:
    - Assumed that we will have a sponsorship program to bring in estimated \$3000
    - Assumed that we will have a fundraising program to bring in estimated \$3000
    - Included the Gaming Grant for 2019
    - Assumed that there will be one or two development camps that will bring in estimated \$1500
  - Some items to note for Expenses:
    - Decreased Awards Banquet cost to \$1500 based on discussion to change to less expensive event
    - Increased the BCLA AGM budget to allow for a 4th executive, if needed
    - Removed the Carnival event
    - Significantly increased the Player Development budget to \$5000 to allow for paid development from outside of the CMLA
  - See Attached for Draft Budget

## **New Business**

- Education grant proposal
  - See attached proposal
  - Motion to approve grant as proposed
    - Motion made by: Tina Ortutay
    - Seconded by: Brittany Miller
    - Motion passed unanimously
- Carnival
  - Have run a season kick off carnival for the last two years
  - Not getting a lot of registrations from it
  - Most kids that are attending only seem interested in the bouncy castle etc and do not participate in the lacrosse stations
  - \$1000-1200 budget could be put to better use elsewhere in the budget
  - Motion to eliminate the carnival
    - Motion made by: Tyson Charlton
    - Seconded by: Tina Ortutay
    - Motion passed unanimously
- Year End Awards Ceremony
  - The year end awards banquet is an expensive event
  - This year we paid dinners for 30+ people that did not show up to the ceremony
  - Would like to look at alternatives: teams hand out trophies are there own year end party; rental of a theater or church for just an awards ceremony with snacks and beverages; cancel year end celebrations all together
  - Attendance not great in the summer, should be earlier in when the season is not over
  - Ceremony an important right of passage for the graduating midgets and it's nice to have to more than just their teammates there
  - Important to have younger players attend to have something to look forward to and to look up to the older kids
  - A good place to recognize more than just players (volunteers, coaches)
  - Motion to eliminate big dinner banquet and have exec committee review less expensive alternatives
    - Motion made by: Mark Johnston
    - Seconded by: Tina Ortutay
    - Motion passed unanimously
- BCLA Concussion Awareness
  - Part of the discussion at the BCLA Whistler AGM this year will be a vote on mandatory baseline concussion testing for all associations
  - If the vote passed, each club will be mandated to have all players aged 10 and up (Peewee and above) have a concussion baseline test completed prior to the start of each season
  - If the vote fails, would CMLA want to consider adopting this type of program anyways
  - Testing ranges from \$85-115 per player and the cost would be payable by parent
  - If a child receives a head injury they would need to return to the same clinic that did the testing and be assessed using their results compared to their baseline
  - There are several clinics in Chilliwack and Abbotsford that offer these tests
  - Baselines are very important for reference points
  - Each coach is required to do CATT training to be on the bench, how would this be different
  - Concern that older kids may lie during testing to get themselves back out on the floor sooner
  - CMLA should ensure that each team is following the procedures in place for each team to have a trained first responder at each game, so players can be properly evaluated in case of injury
  - Members instruct executive committee to investigate further options and costs for concussion awareness

- Use of CMLA Logo/Name
  - Remind everyone that the use of the CMLA name and/or logo must be approved by the executive committee prior to use
  - Is it possible to copyright the logo so no one can use without consent?
- New Constitution and Bylaws
  - Province of BC has instructed CMLA to update its constitution and bylaws to follow the new guidelines as set out in the Societies Act. These new bylaws must be submitted by Nov 28, 2018
  - CMLA formed a bylaws committee comprised of Simon Traskey, Mike Ortutay, Jamie Scott, Chris Veenstra and Valerie Leroux to create these new bylaws
  - A draft copy had been sent to all members thirty (30) days prior to this meeting
  - Discussion:
    - Angie Wolfe would like to see bylaw governing the use of CMLA logo
      - To be added to CMLA Operating Policy
    - Tyson Charlton would like a bylaw governing female players in dressing rooms
      - To be added to CMLA Operating Policy
  - Motion to accept and institute immediately the draft CMLA Constitution and Bylaws as is without amendments.
    - Motion made by: Mike Ortutay
    - Seconded by: Tina Ortutay
    - Motion passed unanimously

### **Elections for open CMLA Executive Positions**

- Treasurer
  - No nominations had been received prior to AGM
  - Chris Veenstra asked if he will stand again for the position, he declines
  - Tyler Crompton nominates Angie Wolfe
  - Angie accepts nomination and steps down from her position as Secretary
  - No further nominations from the floor
  - Angie Wolfe is named Treasurer for a two-year term
- VP Development
  - No nominations had been received prior to AGM
  - Chase Porter asked if he will stand again for the position, he accepts
  - No further nominations from the floor
  - Chase Porter is named VP Development for a two-year term
- President
  - No nominations had been received prior to AGM
  - Chris Charlton asked if he will stand again for the position, he accepts
  - Brittany Miller nominates Tyler Crompton
  - Tyler declines the nomination
  - No further nominations from the floor
  - Chris Charlton is named President for a two-year term
- VP Operations
  - In his AGM report, Simon Traskey has stepped down as VP Operations
  - Chase Porter nominates Tyler Crompton
  - Tyler accepts the nomination
  - No further nominations from the floor
  - Tyler Crompton is named VP Operations for a one-year term

- Secretary
  - Angie Wolfe has stepped down as Secretary
  - Mike Ortutay nominates Tina Ortutay
  - Tina accepts the nomination
  - No further nominations from the floor
  - Tina Ortutay is named Secretary for a one-year term
- VP Marketing
  - Jenn Perigo was appointed VP Marketing in 2017 for a one-year term
  - Jenn asked if she will stand again for the position, she accepts
  - No further nominations from the floor
  - Jenn Perigo is named VP Marketing for a one-year term

### **Appointment of Volunteer Positions**

- Past President – Chris Veenstra
- Director of Mini Tyke/Tyke/Novice – Brad Thompson
- Director of Peewee/Bantam/Midget – Mike Ortutay
- Head Referee – Ryan Mulligan
- Registrar/Scheduler – Wonda Warren
- Equipment Manager – Jenn Perigo
- Head Coach – Vacant
  - Memo to be put out to all members looking for a Head Coach

### **Open Discussion**

- Tyler Crompton would like more information on the third rink being built at Twin Rinks.
  - We do not have enough floor time for the growing numbers of our association
  - Nothing in the literature from the city makes any mention of the new rink being used for lacrosse
  - Chris Charlton was assured at City meetings that CMLA would have access to the floor in the spring/summer
  - Executive committee to investigate this further with the City
- Tyler Crompton would like to know the possibility of an outdoor box for Chilliwack
  - It has been noted in the original plans for the development of Twin Rinks but is in the later stages of the plan, likely 4-5 years from now
  - Best bet for something to happen in the near future would be to approach Sto:lo or Tzeachten bands about potentially building it on their land. Would there be rental costs then? Chris Veenstra to look into this with the bands
- Tyson Charlton would like to know if the development budget will be split equally amongst teams for them to use as they see fit
  - Budget will be used to fund camps, paid specialty coaches, etc
  - Development budget will likely focus on older divisions where development is lacking
  - Start to work more on conditioning training
  - Teams will not receive the funding directly
- Brittany Miller would like the executive to look at the possibility of holding a mini tyke tournament this season.
  - Not very many tournaments for that age group
  - Player expectations are minimal and little ones are generally happy to just be a part
  - Lots of parent volunteers for that age group
  - Tournament committee would need to be formed and proposal submitted to BCLA by January
  - Executive committee will discuss at next meeting

### **Adjourned at 8:39pm**

- Motion made by: Tyson Charlton
- Seconded by: Brittany Miller

**CMLA President Report**  
**2018**

As in every sport and association there are challenges. We have had growth in certain divisions which created issues with coaching staff and unfortunately, with BCLA policies some teams were forced to start in higher tiers than what we had wanted and were moved to higher tiers after evaluations were complete. However, in the end I think the majority of the teams and players enjoyed their season. I have heard from several new families that said their child had a great time and plan to play again next season. We tried to run a Pee wee C tournament this year, however, due to lack of registered teams we had to cancel it. There were several people who spent a lot of time trying to make it happen and I would like to thank them for all their efforts. It has been discussed that we regroup, see where we can make changes and possibly look at trying to host a tournament in the 2020 season. I would also like to thank this year's executive for their hard work and time put into making this year what it was

Thanks

Chris Charlton  
CMLA President

# 2018 Annual Report- VP Operations

2<sup>nd</sup> October, 2018

## Registrar's Report

This year we had 207 active registrations filling 15 teams.

- 1- Midget A2 - 22 players
- 2 - Bantam Teams - A/C - 33 players
- 3 - Pee Wee Team - A/B/C - 46 players
- 2 - Novice - A/C - 33 players
- 3 - Tyke teams - 45 players
- 4 - Mini tyke Teams - 28 players

Registration went really smooth this year - no major hiccups.

Scheduling was good. We only used Twin Rinks and didn't have to venture over to Prospera. But as our association grows we will definitely be needing the new dry floor at Twin Rinks.

## Equipment Manager's Report

Equipment management went well this year with the support of Angie Wolfe and Chris Charlton. They both put in so much of their own time to make this organization work. All of their hard work was very appreciated.

Suggestions for better equipment management would be to take stock of all the goalie equipment well before the season gets going. When I started in the position, some of the goalie gear had already been taken. It was impossible to know what we started with and what was returned. Many different people borrowed goalie equipment and it was a challenge to keep track.

## VP Operations Report

I have nothing to report on the function of the association during the year. There was progression in the organisation and all the executive is aware of the need to keep improving the communication and to keep advancing the organisation of the association.

The sub-committee for exploring and updating the Constitution and Bylaws met once the season was over and time became more available. The update is mandated by the BC Society Act and it must be entered before the last week of November, 2018. The meetings were long and laborious but the committee, with the help of Valerie Leroux from Hawks Field Lacrosse, drew from

various sources and put together a set of bylaws that the CMLA executive feels is appropriately representative of the association. The general membership has now had time to read the new bylaws and must vote at this AGM whether to accept them in place of the old bylaws, or not. If the vote is not in favour of adopting the new bylaws, the general membership will have to nominate a committee to write a new set of bylaws and a new Constitution, to be approved by the association and entered into the BC Society Act office before the last week of November, 2018. The newly written bylaws stand to serve the association well and keep the association strong, with knowledge of and adherence to these bylaws.

Finally, I have previously verbally announced the resignation of my position to the executive committee. Therefore, this report serves as formal notice of my resignation once the meeting is closed. Thank you to all the executive for their participation and for their support of the association. Thank you to all the general members that have volunteered and supported the growth of lacrosse for children in Chilliwack over the years.

## Chilliwack Mustangs 2018 Report

### Mini-Tyke:

-Fantastic year from Mini Tyke, have spoken with numerous parents and coaches and all communication was that it was fun and very well organized.

-Only concern was the amount of players and pre season advertising for that age. Development will be done earlier this year to ensure all younger players will be aware of age requirement to play lacrosse and when the season will start.

### Tyke:

-All around good season from tyke age group. 3 full teams turned out to be a successful turn out and all kids appeared to be having fun.

-Got a lot of feedback in regards to the rules/refing at this age group. It appeared that every ref and city we played in was going by a different set of rules and the younger kids really struggled adapting.

-Split teams up a little sooner next year help gain some chemistry

-Work on joint fundraising so all kids can get the opportunity for tournaments and extras

### Novice:

-Appeared that both Novice teams had fairly successful season and won a fair share of games. Novice C finished with a 13-6-1 record and ended up finishing first in their division. Novice A2 had a record 12-6-2 and finished 3<sup>rd</sup> in their standings for the year. Both teams ended up winning tournaments along the year.

-After evaluations it appeared that a couple kids were put on the wrong teams and the short amount of time they were evaluated was not enough time to accurately ensure they are placed on the correct team.

-Coaches did a good job teaching their players the basic fundamentals of lacrosse.

-Needs more development support for 2019 season

### Peewee:

-This year in Peewee teams were split up into 3 teams. The peewee A2 team didn't have a strong year being a lot smaller and fielding a smaller team forced them to have a limited amount of runners. They finished the season with a 0-17-1 record and some of the kids were dis heartened by the end of the season. Peewee B team had a less then 500 season as well finishing with a 7-10-1 record. Peewee C also finished at the bottom of their division with a 3-15 record.

-Next year we will try and see if we can field one strong team and split up the remainder into C teams if we continue to be in between amount of kids for 2-3 teams.

-Development support: Peewee A2 stated that they didn't need much help for the year and were confident with their own coaching capabilities. Peewee B and C seemed to need a lot more help as they had a lot more newer



players and coaches. Coaches did a fantastic job being newer to lacrosse and it appeared the kids were having fun. Development coaches went out a couple days for basic lacrosse support and a couple times they showed up with only 5-6 kids on the floor and was challenging to develop those kids.

### **Bantam:**

-Bantam had two teams this year. The Bantam A2 team didn't have the greatest regular season and finished the year with a record of 3-10-3. They ended up battling hard through playoffs and making it to provincials where they failed to medal. The Bantam C team finished as one of the top teams in their division with a record of 9-6-1. They didn't make provincials but ended up winning a tournament along the way to a fairly successful season.

-Need to recruit more players for this age group as the teams were not big enough and after a few injuries and suspensions it was hard to field a proper team.

-Developmental help was given to Bantam A2 periodically throughout the season but needs to be done a little more in the A level

-Hard picking teams for this age group as people were not showing up for tryouts and then complained about not making the team. Coaches need more input on teams being picked and how they want to play their season that year.

-Need to learn more systems so they can support older divisions and know what they are doing.

### **Midget:**

-Midget had a good turnout for the amount of players and ended up having to turn down kids who registered after the deadline. Would be nice to try and develop two teams at this age group.

-Midget A2 finished the season with a 9-12-1 record but were tiered up from B where we had placed them. They had the potential to be a solid A2 team and lost some close games against some of the top teams in their division.

-Attitude wasn't the best on this team and the coaches had a hard time demanding respect.

-Midget team had the most support from developmental staff and it showed as the season went on and the help came they developed their basic skills a lot and their attitude towards lacrosse changed for the better where they started having fun.

-Systems played a key part in making them a better team

### **Concerns:**

-Before the season already starts most volunteers are already burnt out and have spent too much time at the lacrosse arena supporting other divisions. Coaches will be picked by January for the A team in every division and it will be up to them to run their floor time and ask for support from developmental staff. Developmental staff will help with drills and floor plans.

-August lacrosse camp, I dropped the ball on this and it should have been organized better. Looking to build a proper camp to possibly run as a preseason developmental camp before January.

-Need more parent volunteers to step up and support the growth of the sport in our community if we want to be successful we need to start passing off work to volunteers who can do the job to alleviate stress and work from the executive.

### **2019 plans:**

-2019 is going to be the best year yet, open floors will be changing and calendar will be released first week of December once registration is open. Floor time will be split into 3 months January-Open floors and development, February Tryouts and development and March teams will be picked at the beginning of the month so they can start building chemistry.

-Working with Ashley Bull to develop women lacrosse team, both agree that it should be just one division possibly novice or peewee to ensure we aren't taking on too much at once. Plan to have an open invitational camp for females to come try and from there we can see what kind of interest and what age group appears to be successful in growing the team. Ideally these girls will be the future and we will build year by year until we can have a team at every age group. We will need to start advertising after AGM.

-Lacrosse in schools, I have a meeting in September with the school district to set up set days where we can do lacrosse in schools as part of the PE program. Last year we did an after the school program with little success for kids joining for that season and mainly became a daycare where we were watching the kids for an hour. This was overall a great time but not crucial to growing the sport. The plan is to hit every elementary school in the Chilliwack area prior to December so they have the opportunity to sign up for the 2019 season. Hoping to do this during the school day and see if the school will pay for this time. Looking for sponsorship for new sticks and supplies for the schools \$3000.

-Underage players development (shooting starz). Working with Tyler Crompton to start a lacrosse developmental practises/games for underage players who are too young to play in the BCLA. Essentially will be in a school gym 1 day a week and will work into games as they develop the skills.

-Developmental days, hoping to run 4-6 different developmental days during the open floor. These will change every week. Examples .....Offence, Defense, shooting, goalies, faceoffs and special teams. These will be changing every week and will be advertised on the calendar well in advance.

**CHILLIWACK MINOR LACROSSE ASSOCIATION****2019 PROPOSED BUDGET - DRAFT FOR 2018 AGM**

	<i>Expected for 2018</i>	<i>Proposed Budget for 2019</i>
<b><u>PROJECTED REVENUE</u></b>		
Registration Fees w/ Shorts & Socks	\$ 53,477.04	\$ 55,000.00
Sponsorships	\$ -	\$ 3,000.00
Merchandise	\$ 1,367.50	\$ -
Fundraising	-\$ 567.01	\$ 3,000.00
Knight Road Legacy Fund	\$ 11,400.00	\$ 10,000.00
Community Gaming Grant	\$ -	\$ 10,000.00
Development Camps	\$ -	\$ 1,500.00
Dry Land Training	\$ 225.00	\$ -
Bank Interest	\$ 25.02	\$ 20.00
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$ 65,927.55</b>	<b>\$ 82,520.00</b>
<b><u>PROJECTED EXPENSES</u></b>		
Advertising, Promotions & Merchandise	\$ 2,400.07	\$ 2,000.00
Awards	\$ 2,597.85	\$ 2,500.00
Awards Banquet	\$ 4,194.75	\$ 1,500.00
Bank Fees	\$ -	\$ -
BCLA AGM	\$ 1,500.00	\$ 2,000.00
BCLA Registration Fees	\$ 9,996.00	\$ 11,000.00
Carnival	\$ 957.31	\$ -
Coaching Clinic(s)	\$ 2,704.70	\$ 3,000.00
Coaching Shirts	\$ 268.47	\$ 2,000.00
Player Development	\$ 500.00	\$ 5,000.00
Equipment / Equip Repairs	\$ 4,853.07	\$ 4,000.00
Facility / Floor Time	\$ 18,695.37	\$ 20,000.00
First Aid Kits	\$ -	\$ 700.00
Freight	\$ -	\$ 50.00
Goalie Bags & Equipment	\$ 2,354.44	\$ 4,000.00
Insurance	\$ 546.00	\$ 600.00
Jersey Accrual	\$ -	\$ 7,500.00
Lacrosse Balls	\$ -	\$ 1,000.00
LMMLC Fees	\$ 670.00	\$ 750.00
Logo Install on Arena Floor	\$ 1,848.00	\$ -
Office Supplies	\$ 441.60	\$ 600.00
Post Office Box	\$ 185.00	\$ 200.00
Provincial Declarations	\$ 300.00	\$ 450.00
Referee Clinic(s) & Registration	\$ 1,425.00	\$ 2,500.00
Referee Fees	\$ 7,120.00	\$ 7,500.00
Society Fees	\$ 80.00	\$ 150.00
Team Photos	\$ 811.45	\$ 850.00
Website	\$ 771.75	\$ 800.00
Miscellaneous Contingency	\$ -	\$ 1,500.00
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$ 65,220.83</b>	<b>\$ 82,150.00</b>
<b>REVENUE MINUS EXPENSES</b>	<b>\$ 706.72</b>	<b>\$ 370.00</b>