

## Registration Guide

1. Go to: <https://www.active.com/mississauga-on/water-sports/swimming-registrations/mississauga-aquatic-club-19-2018>
  - a. Alternatively, you can go to the website and click on the big **Register Now!** button.
2. Click on the green **REGISTER NOW** button



3. Log in if you have an existing account or enter your email address if you are a new user:



## Sign in

### NEW USER

You can create an account later.

Email address

**CONTINUE**



**FACEBOOK**

Or

Sign in with your email address

Email address

Password



**SIGN IN**

Stay signed in

[Forgot your password?](#)

4. **Choose Participant:** Enter the required info and click on **Continue** at the bottom of the page.

The screenshot shows the 'Choose Participant' step of a registration process. At the top right, it says 'Canadian English' with a Canadian flag icon. A progress bar at the top has four steps: 'CHOOSE PARTICIPANT' (highlighted in orange), 'SELECT GROUP', 'COMPLETE FORM', and 'CHECK OUT'. The main heading is 'MISSISSAUGA AQUATIC CLUB 2018/19' with the dates 'SEPTEMBER 1, 2018 TO AUGUST 31, 2019' below it. A note indicates '\* Required fields'. The section title is 'WHO ARE YOU REGISTERING?' followed by a radio button option: 'Your child (or a child in your legal custody)'.

5. **Select Group:** Now select the group that you would like to sign your athlete for by clicking on the options and picking the correct payment plan. Click on **Continue** at the bottom of the page to continue.

The screenshot shows the 'Select Group' step of the registration process. The progress bar at the top has four steps: 'CHOOSE PARTICIPANT', 'SELECT GROUP' (highlighted in orange), 'COMPLETE FORM', and 'CHECK OUT'. The main heading is 'MISSISSAUGA AQUATIC CLUB 2018/19' with the dates 'SEPTEMBER 1, 2018 TO AUGUST 31, 2019' below it. The section title is 'SELECT GROUP'. Below this, it says 'Show: Eligible groups | All groups'. There are three dropdown menu options: 'Junior National', 'High Performance Age Group East', and 'High Performance Age Group West', each with a blue downward arrow icon.

6. **Complete Form:** Enter parent and athletes information. Click on **Continue** at the bottom of the page to continue.

The screenshot shows a progress bar at the top with four steps: 'CHOOSE PARTICIPANT', 'SELECT GROUP', 'COMPLETE FORM' (highlighted in orange), and 'CHECK OUT'. Below the progress bar, the title 'MISSISSAUGA AQUATIC CLUB 2018/19' is displayed in large, bold, black letters. Underneath the title, the dates 'SEPTEMBER 1, 2018 TO AUGUST 31, 2019' are shown. A red asterisk followed by the text '\* Required fields' is positioned above the 'PARENT/GUARDIAN INFORMATION' section. The section title is in bold black text. Below it, the sub-section 'PRIMARY PARENT/GUARDIAN' is visible, followed by a form field for 'First name'.

7. **Checkout:** Confirm the athlete and group selection is correct. Enter payment information and click on **Complete** at the bottom of the page to submit your registration. You will get a confirmation page along with a confirmation email letting you know that you have completed the registration process.
- a. If you are adding another athlete, click on **+Add Another Registration** on this page to add a second athlete.

The screenshot shows a progress bar at the top with four steps: 'CHOOSE PARTICIPANT', 'SELECT GROUP', 'COMPLETE FORM', and 'CHECKOUT' (highlighted in orange). Below the progress bar, the title 'Review cart & check out' is displayed in large, bold, black letters. Underneath the title, the section 'ORDER DETAILS' is visible. To the right of 'ORDER DETAILS', there is a red-bordered button with a blue plus sign and the text '+ Add Another Registration'. Below the 'ORDER DETAILS' section, a table is partially visible with columns for 'ITEMS' and 'TOTAL'. The table contains one row with a partially visible item name and a total value of '\$401.00'.

ITEMS	TOTAL
...	\$401.00