



CRIMINAL RECORD CHECK POLICY

West Ferris Minor Hockey has adopted the OHF & NOHA Criminal Record Check Policy.

All individuals holding the title of coach, assistant coach, trainer, assistant trainer, managers, and anyone else determined by the Risk Assessment Tool which is contained in Appendix B of the OHF Speak Out Policy shall be subject to Criminal Record Checks which include the Vulnerable Sector Screening and a search of the National Sex Offender Registry.

Individuals with outstanding Criminal Code convictions or who have been charged with such offences that have not yet gone to trial but which continue to be prosecuted, shall not be eligible to hold the above positions or those Association positions determined by the Risk Assessment Tool.

These offences include, but are not limited to, the following:

Offences which deem the Individual ineligible to participate in any capacity as determined by Appendix K of the OHF Speak Out Policy.

- Assault with a Weapon
- Assault Cause Bodily Harm
- Aggravated Assault
- Sexual Assault
- Sexual Interference
- Sexual Exploitation
- Invitation to Sexual Touching
- Making, distributing or possessing child pornography
- Current prohibitions or probation orders forbidding the individual to have contact with children under the age of 14
- Indictable criminal offences for child abuse
- Luring a Child
- Voyeurism
- Possession for the Purpose of Trafficking
- Production of a Substance (as defined in the C.D.S.A.)
- Robbery
- Any other offences pertaining to violence, whether or not involving weapons

Offences for which disqualification from participation is to be determined by the Member Partner (West Ferris Minor Hockey) exclusion policy or as noted.

- Assault
- Threatening
- Possession of a Substance (as defined in the Controlled Drug and Substance Act [C.D.S.A.])
- Impaired Driving (while Driver's License is suspended)
- Theft, Fraud and Related Offence (while in a Position of Trust)
- Convictions pertaining to illegal substances, other than for manufacture and/or trafficking
- Firearm Related Offences (other than use of firearm in the commission of an offence)



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An acceptable window of time for the exclusion of offences (minimum of 3 years) shall be determined by the Member Partner (West Ferris Minor Hockey). The exclusion of time commences at the expiration of the penalty imposed by the Courts not the date of the charge or conviction. The first year shall consist of a Criminal Record Check from the North Bay Police Service or the Ontario Provincial Police Service, North East Region, North Bay Detachment. The following two (2) years shall consist of a Criminal Offence Declaration. It is the obligation of any person required to produce a Criminal Record Check by virtue of this Policy to advise his or her Association's Professional Designate responsible for criminal record checks of a charge or conviction under any offence listed in this Policy. West Ferris Minor Hockey shall appoint a Professional Designate to be responsible for the collection and retention of criminal record checks, which must be under the designates control and secured in a safe storage area separate from Association files.

The head coach must submit proof of a police check before being assigned a team. All Coaching/Bench Staff must submit a police check within 35 days of being rostered to a team. If finger printing is required Coaches/Bench Staff will be required to complete a declaration.

Effective: March 6th, 2013