



PMAHA Meeting | MINUTES

Scheduled Meeting date & Time: May 9, 2017 at 7:00

Meeting Location: Port Moody Hockey Office, 100 Ioco Road, Port Moody, BC V3H 2C2

Meeting called by: Sharron Tulk

Type of meeting: Monthly Executive

Facilitator: Sharron Tulk

Note Taker: Karolin Phillips

In Attendance:

Sharron Tulk, President

David Wong, First VP

Allen Wales, Second VP

Tracey Smart, Equipment Coordinator

Bernard Tung, Communications Director

Pam Egan, Treasurer

<vacant>, Referee-In-Chief

Andrew Carniel, Risk Manager

Chad Boyko, Coach Coordinator

<vacant>, Tournament Coordinator

Stephanie Naqvi, Registrar

David Zille, Facility Manager

Karolin Phillips, Secretary

Absent:

Dave Campeau, Ice-Coordinator

CALL TO ORDER / QUORUM

Meeting called to order at 7:05, May 9, 2017. With 11 Executive members present, quorum was met.

AGENDA TOPICS

Agenda Topic: Approval of Minutes

Presenter: Sharron Tulk

Discussion: Motion to accept the minutes of the prior Executive meeting on April 4 called by Sharron Tulk. Motion was seconded by Tracey Smart and was unanimously accepted.

Agenda Topic: President's Remarks

Presenter: Sharron Tulk

1. Introduction of all current Executive Board members, recognition of parting members Todd Ono, Aysin Cameron, Terai Hicick and Geno Sakhrani.
2. Initiation Programs update:
 - Motion has been brought forward by New Westminster Minor Hockey Association to restore format for H4 level to previous format; with cross-ice from September to December and an atom transition to full ice from January onwards. Motion to be voted on at PCAHA AGM in May.
 - This is a mandate from BC hockey which we do not get to vote on – this must be implemented by minor hockey this season. PCAHA has proposed that players entering first year Atom in 2017-2018 season be provided 6 ice sessions in August 2017 by the Associations. Details surrounding its implementation are not yet finalized.
 - Introduction programs for first time hockey players “The First Shift” and “Learn2Play” will be hosted in Port Moody again. Details and exact dates are yet finalized, although we expect to build on last season’s experiences.
3. Bantam Zone Hockey Pilot update:
 - Proposed program developed to allow players to play at the highest level and allows districts to provide regional teams and pull from a greater draw zone.
 - PMAHA voted in favour but the majority at PCAHA voted it down for 2017-18.
 - Opportunity may arise again in upcoming season to vote on participation in 2018-19.
4. New Premier Sponsor for PMAHA:
 - Siber Cascade Group will sponsor PMAHA \$15,000 per year for the next three years. Sponsorship will be used for Association expenses, including the new Spirit of Excellence award.
5. Hockey Director update:
 - Decision was made to not fill the vacancy of a second co-director of hockey. Current hockey director Kurt Dalphond will assume the bulk of the duties.
6. Tentative dates for upcoming events were presented.

Agenda Topic: Nomination of David Zille to Facilities Manager.

Presenter: Sharron Tulk

Discussion: Sharron introduced us to David and discussed his interest in the Facilities Manager position. He was nominated by Allen Wales and seconded by Stephanie Naqvi.

Conclusion: David Zille is our Facilities Manager

Agenda Topic: Feed back from the AGM

Presenter: Sharron Tulk

Discussion: over 150 people attended the awards ceremony. Sharron suggested we set the date for next years AGM tonight to ensure we have the Inlet Theatre for next years awards ceremony and AGM. Kudos to Bernard for going to Heritage Woods in advance to get everything set up. We didn’t do the \$50 rebate this year. Only 16 in attendance at the AGM. The downside of low attendance is getting board positions filled. The board is not interested in re-instating

the \$50 rebate, but may consider draws for a dollar value off of registration fees.

Agenda Topic: Registration

Presenter: Sharron Tulk and Stephanie Naqvi

Discussion: returning players register May 26-June 16

New players register June 14 from 6:30-8:30 in the curling lounge. Stephanie needs volunteers to help. Tracey, Pam, Sharon, and Andrew volunteered. FAQ sent to Bernard from Stephanie. These questions and the answers will be under the registration tab on our website. Many questions being asked. This will hopefully alleviate some questions she's required to answer. Newspaper add for new player and returning players will be done. Allen suggested we do a facebook add campaign for \$100-150. Also, we are hoping to get the banner hung below the Rocky point overpass and by Honda to generate awareness prior to registration.

Agenda Topic: Camps/dryland

Presenter: Sharron Tulk

Discussion: Sharon has the ice grid from the city. We have lost some ice from last year (one or two blocks) We are obligated to run 6 Atom transition camps.

Summer Camps will be August 14th -18th and August 21st -25th.

Try outs are the last week of August starting on Saturday August 26th.

Agenda Topic: PCAHA/BC Hockey Update/PCAHA policy resolution

Presenter: Sharron Tulk

Discussion: Pacific Coast AGM is May 28 at 9:00 in Surrey. BC Hockey AGM is June 9-11 in June at Sun Peaks. Sharron is going. Justin and Angelo to go to the awards dinner. Cross ice was implemented across the board.

Agenda Topic: Tech support (e-mail set up)

Presenter: Sharron Tulk and Bernard Tung

Discussion: New executive will be added to e-mail by Bernard. Any tech issues are to be directed to Bernard.

Agenda topic: Jerseys/equipment

Presenter: Sharron Tulk

Discussion: Stencil needed for bumpers. We need to clear out lacrosse room and the space at Kyle Center. Some of the bar codes to identify jerseys are coming off. There is a need to re-do the ones that no longer have a bar code. Tracey Smart and Bernard Tung will take care of this.

Agenda Topic: Coaches update

Presenter: Chad Boyko

Discussion: Coaches exit meetings went well. Some coaching vacancies to be filled. Chad will be searching and interviewing potential coaches.

Agenda Topic: Volunteer update (outstanding positions and divisional managers)

Presenter: Sharron Tulk

Discussion: Trevor Nolan is our official RIC to oversee the strategic direction. We are looking for a parent that can be our RIC admin – will assign refs, handle last minute ref cancellations and find replacements. It is vital to have someone in this role. The role of Tournament Co-ordinator still needs to be filled. Tournaments DO NOT run without a tournament coordinator. We are in need of Divisional Co-ordinators as well. Ideal situation would be 2 volunteers/division.

Agenda Topic: Community gaming grant application process

Presenter: Pam Egan

Discussion: The application is due by May 31. For the last 2 years, we have done the short form of this application. This year we need to do the long form. Additional focus on the community aspect of what Port Moody Hockey does in and for the community. Bernard Tung and Andrew Carniel will help with this write up.

Agenda Topic: Fiscal 2016-2017 financial update/next steps

Presenter: Pam Egan

Discussion: Financials are the same as presented at the AGM. Still waiting to finalize the March 2017 initiation tournament net proceed amount along with PMAHA merchandise/clothing proceeds. Initiation costs exceed what is brought in from fees and the tournament. Pam wants to get our working capital budget up to \$100,000 in case gaming funds are not available.

Agenda Topic: Fiscal 2017-2018 budget process

Presenter: Pam Egan

Discussion: We are looking at a small increase in fees for next year. Our fees are lower than most associations surrounding our area. The bigger increase will be at the initiation levels. We are looking at doing the 10 tickets for a 50/50 community day draw for \$50. This cost will be included in registration fees.

Agenda Topic: Additions to the Agenda

Presenter: Sharron Tulk

Discussion:

- Dates for the Atom Christmas Tournament have been adjusted so that families have time for families over the Christmas break. The tournament will run from January 2-4, 2018.

- Hanging banners. We have banners from last year and this year that need to be hung. David Zille our new facilities manager will handle this job.
- Allen commented that we have been accepted to run the First Shift and Learn to Play programs. 40 children can participate in First Shift and 35 in Learn to Play. There will be a \$55-70 fee for Learn to Play which is a small change from last year.
- Membership requested that Midget C rosters be over-sized (17+) rather than under-sized for upcoming season. Sentiment was that under-rostering relied too heavily on player attendance to have enough players to play a game, sometimes forcing the team to forfeit. With conflicting priorities and injuries, midget C teams were often playing games with less than 2 lines which is a safety concern. Executive conceded that the joint decision to under-roster was a lesson learned and will not do that again.
- Like last season, the decision to have a second Midget rep team will be based on the registration numbers.
- Interest to host the Midget Bantam – not midget Provincial Tier 2 Championship in 2018 is shared by the membership and the Executive but requires application and acceptance by BC Hockey and enormous amounts of preparation and volunteers. Executive will investigate possibility.

Agenda Topic: Additions to the Agenda

Presenter: Sharron Tulk

Open positions on the Executive Board were filled for 2-year terms as follows:

1. First VP – David Wong (stepped down from Secretary)
2. Facilities Manager – David Zille
3. Secretary – Karolin Phillips
4. Equipment Manager – Tracey Smart (incumbent)
5. Referee-In-Chief – vacant
6. Registrar – Steph Naqvi (incumbent)
7. Tournament Coordinator (vacant)

Vacant positions will remain open for nominations until they are filled.

Agenda Topic: Next meeting

Presenter: Sharron Tulk

Discussion: Our next meeting will be June 13th at 7:00 in the Hockey Office.

Action Item:	Person Responsible	Deadline
Summer camp schedule to Stephanie and Bernard	Sharron	May 19
Society's act needs to be updated	Sharron	2018